



## **JUNIOR DEVELOPMENT FUNDING POLICY**

**Version 1 – 9<sup>th</sup> June 2021**

**Version 2 – 16<sup>th</sup> June 2021**

**Version 3 – 19<sup>th</sup> July 2021 - Published**

**Version 4 - 9<sup>th</sup> April 2023**

### **1. OBJECTIVES**

Orienteering BOP (OBOP) wants to encourage its junior members to develop and improve their orienteering skills by supporting these members to compete against, and train with, their peers in other regions around New Zealand and Australia.

This policy enables Eligible Juniors to be able to apply each calendar year for funding support to cover costs from competing in Qualifying Events.

### **2. ELIGIBLE JUNIORS**

To be eligible to receive funding the person must:

- a. Be a current individual or family member of Orienteering Bay of Plenty for the last two financial years (members do not qualify in their first year of OBOP membership); and
- b. Be between 11 and 20 years inclusive at some point within the calendar year in which they are applying; and
- c. Have supported or contributed to (or committed to support) at least one event on the OBOP calendar during the relevant calendar year.

### **3. QUALIFYING ANZ EVENTS**

Eligible individuals can apply for support to cover their individual costs associated with attending the following New Zealand and Australian events, provided such events take place outside the Bay of Plenty. Note multi-day events qualify for only one payment.

- a. New Zealand Orienteering Championships.
- b. Regional Championships.
- c. North Island Schools Championships.
- d. New Zealand Schools Championships.
- e. New Zealand Schools Rogaine Championships.
- f. Inter-Regional Schools Competition.
- g. Trials for the Southern Cross Challenge.
- h. Any Junior World Orienteering Championships (JWOC) selection events that are not specifically listed above, where the member is eligible and available for JWOC selection.
- i. Australia – NZ Schools Test Match (aka the Southern Cross Challenge) when held in New Zealand or Australia.
- j. Oceania Orienteering Competition when held in New Zealand or Australia.
- k. New Zealand MTB Orienteering Championships.

- l. New Zealand and Australia MTB Orienteering Challenge when held in New Zealand or Australia.
- m. Orienteering NZ National Junior and Development Squad Camps.

#### **4. ELIGIBLE COSTS**

- a. Eligible Costs for which funding can be sought include:
  - i. Event entry fees or other charges for participating the events e.g. camp fees.
  - ii. Travel expenses in getting to and from the events.
- b. Eligible Costs do not include accommodation costs.

#### **5. FUNDING AVAILABLE**

- a. Eligible Juniors can apply to have Eligible Costs for attending Qualifying Events reimbursed.
- b. Any application must be accompanied by invoices or receipts evidencing the costs incurred and details of support the junior has given to OBOP.
- c. Funding can be made after, or in anticipation of, attending such events, provided that if the person does not attend the event for any reason, the funding is reimbursed to OBOP.
- d. The maximum amount of total funding that any individual can receive is NZ\$500 in any calendar year.
- e. Where the total applications for funding in any calendar year exceed (or are likely to exceed) the amount of funding available in the Junior Development Fund, the OBOP Committee can either increase the amount of funding available or pro-rata the funding on a fair basis (refer below).

#### **6. APPLICATION AND PAYMENT PROCESS**

- a. OBOP will establish a separate Junior Development Fund bank account, in which any funding for Junior Development will be set aside.
- b. As part of OBOP's Annual General Meeting each year, an amount will be approved from OBOP reserves to be spent on junior development funding in accordance with this policy. The amount agreed should be set aside in the Junior Development Fund bank account.
- c. On agreement of the OBOP Committee, members can also run events to bolster the Junior Development Fund. The proceeds (after expenses) of such events shall also be set aside in the Junior Development Fund bank account.
- d. The maximum amount to spent on junior funding will be limited by the amount in the Junior Development Fund. The amount can only be increased if approved by a quorum at an OBOP committee meeting.
- e. Any Eligible Juniors can apply for funding for Qualifying ANZ Events for Eligible Costs each calendar year by submitting an application in line with the template in Appendix 1 accompanied by relevant receipts. The form should be sent to the OBOP Secretary.
- f. Each application will be considered and approved (or otherwise) by a quorum of the OBOP Committee. Consideration will be given to any contribution and support the relevant junior and their family has made to OBOP.

- g. Should the total payments to be made under this policy exceed the amount in the Junior Development Fund, and no increase has been approved by the OBOP committee, then the amount received by each Eligible Junior will generally be pro rata-ed, allowing for any funding already paid out to different juniors earlier in the calendar year and further applications likely to be received during the calendar year.
- h. For the AGM each year, the OBOP Treasurer should detail Junior Fund recipients, qualifying events and payments made. They may also make a recommendation as to the amount to be set aside for the Junior Development Fund the following calendar year.

## **7. CONFLICT OF INTEREST**

Should a junior who applies for funding be in the in the same immediate or extended family of an OBOP committee member considering the application, the OBOP committee member should declare such conflict of interest and exclude themselves from reviewing and considering that junior's application. A quorum of other OBOP committee members, with no such conflict of interest, should be identified to review and consider that junior's application.

## **8. WORLD CHAMPIONSHIP EVENTS**

For the avoidance of doubt, nothing in this policy stops OBOP junior members from applying to the OBOP Committee to support in attending world championship events in accordance with the "OBOP Policy World Championship Event Support". This may be applicable, for example, where that are selected as part of the New Zealand national team for the Junior World Orienteering Champs or Junior World MTB Orienteering Champs.

**APPENDIX 1 – JUNIOR DEVELOPMENT FUNDING SUPPORT APPLICATION FORM**



**APPLICATION FORM – JUNIOR DEVELOPMENT FUNDING SUPPORT**

<b>Name</b>			
<b>Date</b>			
<b>Age</b>			
<b>Birth Date</b>			
<b>Current OBOP Member</b>	Yes / No		
<b>Year When Joined OBOP</b>			
<b>Current School/Tertiary Institution/Training Provider</b>			
<b>OBOP Events Assisted with Last 12 Months</b>			
<b>Bank Account Number</b>			
<b>QUALIFYING EVENTS</b>			
<b>Qualifying Event Name</b>	<b>Date</b>	<b>Location</b>	<b>Grade</b>
<b>ELIGIBLE COSTS</b>			
<b>Cost Type</b>	<b>Date</b>	<b>Amount NZ\$</b>	<b>Comments (attach invoice/receipts)</b>